

**Divernon Township Library
Library Trustee Board Meeting
Tuesday, April 5, 2022 6:00PM
MINUTES**

Call to Order (6:00 PM)

Roll Call: Cathy Jo Lewis, Sue Covi, Linda Baer, Kathi Katcher, and Jane Emerson were present. Jake Rettberg and Cory Goleman were absent.

Public Comment: None

The minutes from March 1 were read. A motion was made by Kathi Katcher, seconded by Sue Covi, to accept minutes as read. Motion carried.

Kathi Katcher gave the treasurer's report. A motion was made by Cathy Jo Lewis, seconded by Jane Emerson to accept the treasurer's report. Motion carried.

The board discussed the FY2023 Annual Operating Budget which was tabled until the May meeting.

There was a discussion by the board concerning the library's computers and printer. A motion was made by Cathy Jo Lewis, seconded by Sue Covi, to purchase two desktop computers and one all-in-one printer. Motion carried.

The board reviewed a revision to the Collection Management Policy which included a paragraph stating that requests for reconsideration of materials could be made only by registered patrons. The board also reviewed a new Request for Reconsideration of Material Form. A motion was made by Kathi Katcher, seconded by Cathy Jo Lewis, to accept both documents as presented. Motion carried.

No Old Business.

No Executive Session.

Librarian's Report

- A. Request received for the Annual Financial report for fiscal year 2022 from Adam Mathias.
- B. The reference questionnaire for Vollintine Construction, Inc. was given to Linda Baer to fill out.
- C. Trish is working on IPLAR report which is due June 1, 2022.
- D. National Library Week is April 3 to April 8, 2022.
- E. The Story Hour children will have an Easter egg hunt on April 14. They have made shamrock, egg, and flower shaped cards for the residents of the Auburn Nursing Home.
- F. The monthly patron and materials checked out has improved from 320 to 513 books checked out.

A motion was made by Kathi Katcher, seconded by Jane Emerson, to adjourn. The next meeting will be May 3, 2022.

Respectfully submitted,

Jane Emerson