

**Divernon Township Library  
Library Trustee Board Meeting  
Tuesday, January 4, 2022 6:00PM  
MINUTES**

The meeting was called to order at 6:00PM

Roll call: Linda Baer, Cory Goleman, Cathy Jo Lewis, Kathi Katcher, Jake Rettberg, Sue Covi, and Jane Emerson were present.

Recognition of Visitors: None

Public Comment: None

The minutes from November 2, 2021 were read. Motion was made by Sue Covi, seconded by Kathi Katcher to accept minutes. Motion carried.

The treasurer's report was given by Kathi Katcher. She reviewed November, 2021 and December, 2021 balance sheets and reported that we have received another tax installment from Sangamon County. She also reported that she had paid audit fees to LMHN, Certified Public Accountants, which includes preparation of basic financial statements and preparation of the state of Illinois annual financial report. A motion to accept these reports was made by Jake Rettberg, seconded by Jane Emerson. Motion carried.

Old Business: None

Executive Session: None

Librarian's Report:

- A. Trish submitted Per Capita Grant which is due January 15, 2022.
- B. Jason Martin was hired to do snow removal.
- C. Stephanie Kaylor, who cleans the library, discussed her method of payment with Trish Austin.
- D. Story Hour will resume Thursday, January 6<sup>th</sup>.
- E. Sign up forms are available at the library to gauge public interest in Technology Classes that Lorraine Allen will host online if enough patrons show interest.
- F. Monthly Patron & Materials checked out in November was 368 and December was 514.

A motion was made by Jake Rettberg, seconded by Kathi Katcher to adjourn. Motion carried. The next meeting will be Tuesday, February 1, 2022.

Respectfully submitted,

Jane Emerson