

**Divernon Township Library
Library Trustee Board Meeting
Tuesday, September 7, 2021, 6:00 P.M.
MINUTES**

The meeting was called to order at 6:00P.M.

Roll Call: Linda Baer, Cory Goleman, Kathi Katcher and Sue Covi were present. Jake Rettberg and Jane Emerson were absent.

Recognition of Visitors: Cathy Jo Lewis.

Public Comment: None

The minutes from meeting of July 6, 2021 were read. Motion was made by Cory Goleman, seconded by Sue Covi to accept minutes as read. Motion carried.

Treasurer's Report: The monthly reports were given by Cory Goleman. She gave a review of all accounts for the months ending July 2021 and August 2021. The 2021 Audit is being done and Cory is compiling the requested information. Sue Covi made a motion to accept these reports, seconded by Kathi Katcher. Motion carried.

Board Member Resignation: Linda Baer read a resignation letter from Sharon Whitnall to resign from the Divernon Township Library Board. The resignation was effective July 31st, 2021.

Appointment of Board Member Replacement: A nomination was made by Sue Covi to appoint Cathy Jo Lewis to fill the open vacancy for the remaining of the term. Seconded by Kathi Katcher. Motion carried.

FOIA Officer: A nomination was made by Cory Goleman to appoint Sue Covi to fill the open vacancy of FOIA Officer. Seconded by Kathi Katcher. Motion Carried.

Per Capita Grant: Trish and Pam reviewed the Per Capita Grant Book and made notes and summarized the changes within the book. Recommendations: Possibility of sending out and/or posting a survey on our website and doing a webex training by Lorraine that could be videoed and posted to our FaceBook page or Website. A motion was made by Sue Covi to accept the Per Capita Grant recommendations by Trish. Seconded by Cory Goleman. Motion carried.

Story Hour/Movie Night: A motion was made to re-engage Story Hour and Movie Night by Cory Goleman. Seconded by Linda Baer. Motion carried.

Other Business: Conversation on a memorial stepping stone/angel for Bill Proctor, husband of LeeAnn Proctor. Motion was made by Cory Goleman and seconded by Kathi Katcher. Motion carried.

Librarian's Report:

July 2021

A. Story Hour/Movie Night: Re-engaged and voted on by the Board. Changes/Cancellations are per Head Librarian's discretion.

B. National Book lovers Day: library handed out sweet treats on August 9th. to celebrate this day

C. Handyman list: Todd Becker will repair/replace the fascia on the front of the building. Work to begin this week.

D. Monthly patron & materials checked out in July was steady from June.

August 2021

A. Baker & Taylor: New books have started coming in for new authors.

B. Curbside: Encouraging curbside pickup for those nervous of coming in to the library.

C. Monthly patron & materials checked out in August was up considerably from July.

A motion was made by Cory Goleman, seconded by Linda Baer to adjourn. Motion carried. The next meeting is October 5, 2021.

Respectfully submitted,

Kathi Katcher