

**Divernon Township Library
Library Trustee Board Meeting
Tuesday, June 1, 2021, 6:00 P.M.
MINUTES**

The meeting was called to order at 6:00 P.M.

Roll Call: Jake Rettberg, Linda Baer, Sharon Whitnall, Kathi Katcher, Sue Covi and Jane Emerson were present. Cory Goleman was absent.

Recognition of Visitors. Tim Downen from Hurst-Rosche, Inc. was present to finalize the restroom construction project. Jake Rettberg made a motion to make a final payment to Vollentine Construction and Hurst-Rosche, Inc. Sue Covi seconded the motion. Motion carried.

Todd Becker was present to discuss cost of installing aluminum on fascia on front of the building, which would take him approximately one day to complete. Jake Rettberg made a motion to hire Todd to do this project. Jane Emerson seconded the motion. Motion carried.

Public Comment. None

The minutes from meeting, May 4, 2021 were read. Motion was made by Kathi Katcher, seconded by Linda Baer to accept minutes as read. Motion carried.

The treasurer's report was given by Kathi Katcher. She reported that she would send the final check to Vollentine Construction. Jake Rettberg made a motion to accept this report, seconded by Jane Emerson. Motion carried.

The status of the restroom renovations is completed.

Discussion on replacing the fascia on front of building was already discussed.

Discussion on hiring Adam Mathias at LMHN to process payroll in place of Paychex was tabled until July meeting.

The board discussed the annual fee of \$146.20 for non-residents card program. Jake Rettberg made a motion to accept this annual fee. Kathi Katcher seconded. Motion carried.

Old Business: None

Executive Session: None

Librarian's Report

A: Trish reported that a great job had been done on some maintenance jobs in the library.

B. Reported that the library had sent four boxes of books to Baker & Taylor's Sustainable Shelves Program wherein the library can donate all books no longer needed to them. The library will receive a small payment for each book.

C. The Summer Reading Program began on June 1 with 2 children present.

D. The P & C and Workers Compensation Renewals were bound effective May 19, 2021.

E. The Library will take part in Divernon's Block Party, July 10, 2021. A motion was made by Sue Covi, seconded by Sharon Whitnall to donate \$50 if donations are requested from the community. Motion carried.

F. The monthly Patron & Materials checked out was lower than last month but EBooks checked out were higher.

A motion was made by Kathi Katcher, seconded by Jake Rettberg to adjourn. Motion carried. The next meeting is July 6, 2021.

Respectfully submitted,

Jane Emerson