

**Divernon Township Library  
Library Trustee Board Meeting  
Tuesday, April 6 2021, 6:00 P.M  
MINUTES**

The meeting was called to order at 6:00 P.M.

Roll call: Jake Rettberg, Kathi Katcher, Linda Baer, Cory Goleman, Sharon Whitnall, Sue Covi and Jane Emerson were present.

Recognition of Visitors. None

Public Comment. None

The minutes from meeting, March 2, 2021 were read. Motion was made by Jake Rettberg, seconded by Kathi Katcher to accept minutes as read. Motion carried.

The treasurer's report was given by Cory Goleman. She reported that an audit is being done by Lively, Mathias, Hooper & Noblet, Certified Public Accountants. They requested the library accounts at UCB, the ending balances of these accounts and monthly bank statements from April 2020 through March 2021. This information will be sent to M. Adam Mathias, CPA at LMHN. A motion was made by Jake Rettberg, seconded by Kathi Katcher to accept financial reports. Motion carried.

Cory Goleman reported that she contacted the Accounting Manager at Hurst-Rosche, Inc. regarding the recent invoice and the incomplete construction items. Cory was advised that the Accounting Manager will research this matter and get back to her. Cory will again make contact if no response from the Accounting Manager by the end of the week. Once these items are resolved, the final payment will be forwarded to Hurst-Rosche, Inc. and any monies owed to the general contractor.

The board discussed the fascia on the front of the building under gutters needed to be covered with white aluminum. Jake Rettberg reported that no quotes had been received. Jake will make further contacts regarding quotes. It was tabled until May meeting.

Jake Rettberg reported that he will talk to Jeff Allen about snow removal this winter.

Cory Goleman presented preliminary information on the proposed FY2022 Annual Operating Budget. After further discussion this was tabled and Cory will re-present the budget for approval at the May meeting.

Old Business: None

Executive Session: None

## Librarian's Report

- A. The library cleaning was done by Stephanie Kaylor.
- B. Trish and Pam took part in a Summer Reading Webinar and received some ideas from other librarians.
- C. National Library Week is April 5th through 9th.
- D. Trish is working on IPLAR report to be completed by May 31st.
- E. Monthly Patrons had increased somewhat this month.

A motion was made by Cory Goleman, seconded by Kathi Katcher to adjourn. Motion carried. The next meeting is May 4, 2021.

Respectfully submitted,  
Jane Emerson