

**Divernon Township Library
Library Trustee Board Meeting
Tuesday, February 2, 2021, 6:00P.M
MINUTES**

The meeting was called to order at 6:00 P.M.

Roll Call: Jake Rettberg, Kathi Katcher, Linda Baer, Cory Goleman, Sharon Whitnall, Sue Covi and Jane Emerson were present.

Recognition of Visitors. None

Public Comment. None

The minutes from meeting, January 5, 2021 were read. Motion was made by Sue Covi, seconded by Kathi Katcher to accept minutes as read. Motion carried.

Kathi Katcher gave the treasurer's report. She reported that a disbursement was received from the village. A motion was made by Jake Rettberg, seconded by Jane Emerson, to accept the minutes. Motion carried.

The trustees discussed several concerns about the restroom renovation: two motion light switches, waiting on line set coverup to be painted and approval to contact A1 Locks to change locks.

The board discussed the fascia on the front of the building under gutters needed to be covered with white aluminum. Jake Rettberg will get quotes on this.

Trish Austin reported that they are still waiting on new bookshelves for the children's section. She suggested re-opening the library on February 8 if bookshelves had been installed. If not, probably February 16. Kathi Katcher made a motion to re-open on either of these days, seconded by Jake Rettberg. Motion carried.

Old Business: None

Executive Session: None

Librarian's Report

- A. Reported the carpet has been cleaned.
- B. Simpli-Safe camera has been installed.
- C. New antivirus software through Avast has been installed.
- D. Reported that much of the cleaning and re-organization has been completed.
- E. The PPE Grant reimbursement has not yet been received
- F. Monthly patron & materials checked out is much lower this month.

A motion was made by Jake Rettberg, seconded by Sue Covi, to adjourn. Motion carried. The next meeting will March 2, 2021.

Respectfully submitted,

Jane Emerson