

Divernon Township Library
Tuesday, November 3, 2020, 6:00 PM.
Minutes

President Linda Baer called the meeting to order at 6:00 P.M. The roll was called: Linda Baer, Sharon Whitnall, Kathi Katcher, Sue Covi, Jake Rettberg, Cory Goleman and Jane Emerson were present.

Recognition of Visitors: None

Public Comment: None

The secretary's report was read from October 6, 2020. The minutes were approved on a motion by Cory Goleman, seconded by Kathi Katcher. Motion carried.

A. The treasurer's report was given by Kathi Katcher. She reported that a Sangamon County tax disbursement was received. A motion was made by Jake Rettberg, seconded by Sharon Whitnall to accept this report. Motion carried.

B. The board discussed the status of the restroom renovation. It was reported by Linda Baer that Tim Downen from Hurst-Rosche. Inc. had some questions on renovation that needed to be decided: where to put outlet for camera in storage area and bathroom, cabinet from old bathroom would be hung in new addition for storage, and new connection for water heater. The wall color and doors would match the ones in library. On a motion by Jake Rettberg, it was decided to use extra carpet tiles in former bathroom area to match ones in library. It was seconded by Jane Emerson. Motion carried.

C. After discussion, Cory Goleman made a motion to accept wages for library staff as previously discussed, seconded by Sue Covi. Motion carried. The contractors/consultants salary schedule was discussed. Kathi Katcher made a motion to keep same schedule. seconded by Linda Baer. Motion carried.

D. The board discussed the annual Christmas party and decided to cancel and have a meeting only.

E. The board discussed size and features of TV and DVD purchase. It was decided to purchase a 55" TV and wall mount and get Netflix so a DVD wouldn't have to be purchased. A motion was made by Cory Goleman, seconded by Sue Covi to acquire these items. Motion carried.

F. The board discussed and voted on purchasing an additional camera from SimpliSafe for the restroom area. Trish will get a price for a fish-eye or a wide angle lense. A motion was made by Kathi Katcher, seconded by Jane Emerson to make this purchase. Motion carried.

G. The board discussed the Memorial poster located in the library. Kathi Katcher made a motion to have it matted and framed using money from the Memorial Fund. Jane Emerson seconded. Motion carried.

H. Old business: Sharon Whitnall, new FOIA officer, will work on her training with Trish at the library.

I, Executive Session: None

Librarian's Report

- A. Trish reported that she had contacted our insurance agent about insurance on new build.
- B. Board meeting 2021 schedules were discussed.
- C. Disaster plan has been given to Randy Rhodes.
- D. Trish will be on vacation November 9th-November 12th.
- E. Reported on monthly patron and materials checked out for the month.

A motion was made by Jake Rettberg, seconded by Kathi Katcher to adjourn. Motion carried.

The next meeting is Tuesday, December 1, 2020.

Respectfully submitted,

Jane Emerson