

**Divernon Township Library
Library Trustee Board Meeting
Tuesday, October 6, 2020, 6:00P.M.
Revised Agenda**

- I. Call to Order (6:00P.M.)**
- II. Roll Call**
- III. Recognition of Visitors**
- IV. Public Comment: Visitors wishing to address specific agenda items will be granted three to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- V. Minutes of Meeting, September 1, 2020**
- VI. Adoption of minutes, September 1, 2020**
- VII. Business**
 - A. Finance**
 - i) Treasurer's Report/Payment of Bills**
 - ii) Approval of report/Payments of Bills**
 - B. Discuss the status of the restroom renovation and any construction questions or concerns, vote if applicable**
 - C. Review & discuss Per Capita Grant requirements, Chapters 6-13, and all appendices of "Serving Our Public 4.0" Also, review check lists and report on progress toward meeting any items unchecked**
 - D. Discuss and vote on options for Housekeeping, replacing Melissa Layton**
 - E. Discuss asking for a volunteer to replace Cory as a second FOIA officer, vote if applicable**
 - F. Distribute 2021 Candidacy Packets to library Board Trustees**

G. Discuss and vote on any Old Business

H. Executive Session

VIII. Librarian's Report

A. Personal Protective Equipment (PPE) Grant

B. Shred Pro

C. Oct. - National Book Month

D. New Books Spinner

E. Quarantine Period Increased

F. Monthly Patron & Materials checked out

Adjournment (Next meeting Tuesday, November 3, 2020)