

**Divernon Township Library
Library Trustee Board Meeting
Tuesday, September 1, 2020, 6:00 P.M.
Agenda**

- I. Call to Order (6:00 P.M.)**
- II. Roll Call**
- III. Recognition of Visitors, Tim Downen, Hurst-Rosche, Inc.**
- IV. Public Comment: Visitors wishing to address specific agenda items will be granted three to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- V. Minutes of Meeting, August 4, 2020**
- VI. Adoption of minutes, August 4, 2020**
- VII. Business**
 - A. Finance**
 - i) Treasurer's Report/Payment of Bills**
 - ii) Approval of report/Payments of Bills**

 - B. Discuss the status of the restroom renovation and any questions or concerns, vote if applicable**

- C. Review & discuss Per Capita Grant requirements, Chapters 1-5, and all appendices of "Serving Our Public 4.0" Also, review check lists and report on progress toward meeting any items unchecked**

- D. Discuss and vote on the approved Application for Authority to Dispose of Local Records and adopt as a library policy if applicable**

- E. Discuss and vote on temporarily expanding public access to the internet during a time when so many people need it for school and work, making the Wi-Fi password freely available to meet the needs of the community**

- F. Discuss and vote on opening/closing the library on Election Day and if closed, paid or unpaid holiday; Gov. Pritzker's declaration states that Election Day is now a state holiday**

- G. Discuss and vote on request from CPA for completion of updated large fixed asset inventory & depreciation schedule**

- H. Discuss and vote on any Old Business**

- I. Executive Session**

VIII. Librarian's Report

- A. Personal Protective Equipment (PPE) Grant**
- B. Back to Books Grant**
- C. Monthly Patron & Materials checked out**

Adjournment (Next meeting Tuesday, October 6, 2020)