

**Divernon Township Library
Library Trustee Board Meeting
Tuesday, June 2, 2020 6:00P.M.
Agenda**

- I. Call to Order (6:00P.M.)**
- II. Roll Call**
- III. Recognition of Visitors**
- IV. Public Comment: Visitors wishing to address specific agenda items will be granted three to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- V. Minutes of Meeting May 2, 2020**
- VI. Adoption of minutes, May 2, 2020**
- VII. Business**
 - A. Finance**
 - i) Treasurer's Report/Payment of Bills**
 - ii) Approval of report/Payments of Bills**
 - B. Discuss future plans on utilizing Special Reserve Fund, vote if possible (Tabled from Nov, Jan, Feb, March & May)**
 - C. Discuss and vote on Annual Operating Budget for the 2020-2021 Fiscal Year (Tabled from May)**
 - D. Discuss tentative Reopening plan (Tabled from May) and additional revised Reopening plan**
 - E. Discuss and vote on election of Officers**
 - F. Discuss and vote to participate in the Non-resident card program; fee will be \$140.22**

G. Discuss the creation of a Records Retention Policy and Reaching out to Local Records Commission, vote if possible

H. Discuss and vote on any Old Business

I. Executive Session

VIII. Librarian's Report

A. Summer Reading

B. Sneeze Shield

C. Monthly Patron & Materials checked out

D. Annual Report – Submitted

E. Sexual Harassment Training

F. P&C & WC Renewals – Bound

Adjournment (Next meeting Tuesday, July 7, 2020)