

DIVERNON TOWNSHIP LIBRARY BOARD MINUTES OF MEETING HELD NOVEMBER 5, 2019

President Linda Baer called the meeting to order at 6:00 p.m. She then asked for the roll to be called: Linda Baer, Sue Covi, Sharon Whitnall, Kathi Katcher, Cory Goleman and Jane Emerson were present. Jake Rettberg was absent.

No visitors.

Public Comment: None

The secretary's report was read and approved on a motion by Kathi Katcher seconded by Sharon Whitnall. Motion carried.

The treasurer's report was given by Cory Goleman. She reported that a transaction was made to the Special Reserve Account to keep it active. She also reported that a check had been received from the personal property taxes. A motion was made by Jane Emerson, seconded by Sharon Whitnall to accept the report as read. Motion carried.

Linda Baer and Jane Emerson signed forms for utilizing Special Reserve Fund.

The trustees reviewed various chapters in the Per Capita Grant Requirements. Amendments and updates will be made where applicable. A committee to update library policies is Cory Goleman, Sue Covi, and Linda Baer.

Jake Rettberg will winterize the outdoor restrooms.

The annual Christmas Party will be held December 3rd at 6:30 at Bella Milano.

Old Business: The 2019 Financial Report was received from the township.

No executive session.

Librarian's Report

- A. Trustees received the 2020 board meeting schedule.
- B. A new router has been installed.
- C. A monthly patron/book & E-book count was given to each trustee.
- D. The bear mascot's name is Pinkalicious.
- E. Story Hour had 10 children and Movie Night will be Nov. 21 showing "Free Birds". A Halloween party was held. The children will also be making turkeys for Thanksgiving.

A motion was made by Jane Emerson to adjourn, seconded by Kathi Katcher. Motion carried.

Respectfully Submitted, Jane Emerson