

**Divernon Township Library  
Library Trustee Board Meeting  
Tuesday, January 8, 2019 6:00 P.M.  
Agenda**

- I. Call to Order (6:00 P.M.)**
- II. Roll Call**
- III. Recognition of Visitors**
- IV. Public Comment: Visitors wishing to address specific agenda items will be granted three to five minutes at the discretion of the President, not to exceed a total of twenty minutes.**
- V. Minutes of Meeting, November 6, 2018**
- VI. Adoption of minutes, November 6, 2018**
- VII. Business**
  - a) Finance**
    - i) Treasurer's Report / Payment of Bills**
    - ii) Approval of Report / Payment of Bills**
  - b) Discuss and vote on Paychex/Workers Comp (Mary Lou)**
  - c) Per Capita Grant**
    - 1. Review & discuss Chapter 8, Public Services: Reference and Reader's Advisory Services, of "Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014"; Also, review check list.**
    - 2. Review Chapters 6-10 of the "Trustee Facts", placing particular emphasis on Chapter 8, "Human Resources"**
  - d) Discuss and vote on any Old Business**
  - e) Executive Session**

## **VIII. Librarian's Report**

- a) Interlibrary Loan Survey submitted 12-11-18, deadline 3-31-19**
- b) Updated 2019 Library Board Meeting Dates (Discussed Nov Mtg)**
- c) Trish, Pam & Mary Lou viewed "Autism Basics" webinar to meet a Per Capita Grant continuing education requirement**
- d) Per Capita Grant application will be submitted by 1-15-19**
- e) Story Hour to resume 1-10-19**

## **IX. Adjournment (Next meeting Tuesday, February 5, 2019)**