

DIVERNON TOWNSHIP LIBRARY BOARD

MINUTES OF MEETING HELD SEPTEMBER 4, 2018

President Linda Baer called the meeting to order at 6:00 p.m. She then asked for the roll to be called: Linda Baer, Susie Darling, Kattli Katcher, Mary Lou Fugate, Jake Rettberg and Jane Emerson were present. Cory Goleman was absent.

Visitor was Bill Knecht.

The secretary's report was read and approved. Motion was made by Mary Lou Fugate and seconded by Kathi Katcher to accept the minutes. Motion carried.

The president then asked for the treasurer's report. The treasurer reported that a tax payment was received in the amount of \$1929.50. A motion to accept the report was made by Susie Darling, seconded by Jane Emerson. Motion carried.

Jake Rettberg reported that Powertelematics has a remote monitor for the generator for \$395.00 which includes one year of monitoring. The second year is \$10.00 monthly. The monitor would be installed by Jake. Jane Emerson made a motion to purchase monitor, seconded by Linda Baer. Motion carried.

Bill Knecht discussed with the board the disposal of the old laptop. It was decided to use it in the library. He then gave the board a proposal on the purchase of a new laptop. He explained four top brands and after discussion it was decided to purchase the Dell laptop for \$749.99. A motion was made by Susie Darling, seconded by Mary Lou Fugate. Motion carried.

Discussion was had on contracting an outside agency to do payroll. Jake Rettberg tried to contact Paychex with no success. It was tabled until September.

2019 Board of Election Candidacy Packets were received and given to board members, Jake Rettberg, Kathi Katcher, Mary Lou Fugate and Susie Darling, who are up for election next year.

Trustees reviewed the explanation regarding events leading to audit and annual financial reports and signed proposal.

No executive session.

Librarian's Report

- A. Librarian showed board book rating slips to rate books after being read.
- B. The Security System was discussed and 4 more cameras were installed.
- C. Lorraine, assistant librarian, will be leaving the end of September.

Susie Darling made a motion to adjourn, seconded by Kathi Katcher. Motion carried. Next meeting will be October 2.

Respectfully submitted, Jane Emerson