

# **DIVERNON TOWNSHIP LIBRARY BOARD**

## **MINUTES OF MEETING HELD AUGUST 7, 2018**

President Linda Baer called the meeting to order at 6:00 p.m. She then asked for the roll to be called: Linda Baer, Susie Darling, Kathi Katcher, Mary Lou Fugate, Cory Goleman, Jake Rettberg and Jane Emerson were present.

The secretary's report was read and approved. Motion was made by Susie Darling and seconded by Kathi Katcher to accept the minutes. Motion carried.

The president then asked for the treasurer's report. The treasurer reported that the a tax payment was received in the amount of \$42,6099.56. Also received was a per capita grant for \$1887.50. A motion to accept the report was made by Jake Rettberg, seconded by Cory Goleman. Motion carried.

The board discussed and voted on keeping all officers the same as last year.

A discussion was had on purchasing a remote monitor for the generator. Jake Rettberg will get exact figures to be discussed at September meeting.

Everything is now correct concerning the WC audit for 2017-2018 after receiving a credit for \$169.69.

After lengthy discussion it was decided to retain an auditor to complete a 4-year audit of the library's financial report at a cost of \$1500.00 and a yearly annual financial report at a cost of \$500.00 as required by the comptroller. A motion was made by Cory Goleman to retain auditor for this purpose, seconded by Susie Darling. Motion carried.

Discussion was had on buying a new laptop. It was tabled until September. Librarian will ask Bill Knecht to prepare proposal for a new laptop, uninstall Quick Books from the library's laptop and save so it can be installed on another laptop. Also, remove anything that pertains to the library. The treasurer requested an E-mail be established for the treasurer through the library's account.

A discussion on contracting an outside agency to do payroll was had. Jake Rettberg will get information on Paychex and report at the next meeting.

No executive session.

### **Librarian's Report**

- A. The part-time librarian, Megan Reckers, started July 13, 2018 and is doing fine.
- B. The 3-week Summer Reading Program had 24 signed up, 319 children came in, and 194 books were read. A party was held at the end of the program.
- C. A "Blind Date with a Book" program, where there will be books that have not been read, will be wrapped like a surprise package to try to get more people to check them out.
- D. Story Hour will resume in September after Labor Day.

Jake Rettberg made a motion to adjourn, seconded by Kathi Katcher. Motion carried. Next meeting will be September 4, 2018.

Respectfully submitted, Jane Emerson