

DIVERNON TOWNSHIP LIBRARY BOARD

MINUTES OF MEETING HELD NOVEMBER 7, 2017

President Linda Baer called the meeting to order at 6:00 p.m. She then asked for the roll to be called: Linda Baer, Susie Darling, Mary Lou Derhake, Kathi Katcher, Cory Goleman, and Jane Emerson were present. Jake Rettberg was absent.

No visitors.

The secretary's report was read and approved. Motion was made by Mary Lou Derhake and seconded by Kathi Katcher to accept the minutes. Motion carried.

The president then asked for the treasurer's report. The report was given by Mary Lou Derhake. A motion was made by Susie Darling, seconded by Kathi Katcher to approve this report. Motion carried.

Discussion was had on renewal of COs. A motion was made by Susie Darling, seconded by Cory Goleman to transfer some money from savings to COs. Motion carried.

A proposal for building addition to the library was received from Tim Downen of Hurst Roche Company. The addition will be put on hold and tabled until further notice.

Per Capita Grant is due by January 15. Discussions were held on Chapter 12 of the Serving our Public 3.0; Chapter 1-5 of the Trustee Facts File, and Continuing education for library staff and one trustee.

The librarian discussed annual financial report email received from Denise McCrady, Township Clerk. If finances are below \$850,000, the library doesn't need to file an audit every year but should submit a yearly financial report to the Illinois Comptroller. Mary Lou Derhake, treasurer, will check on this.

Five applications were received for the library director and Interviews will be held November 7.

Christmas party will be held on Tuesday, December 5th.

No executive session.

Librarian's Report:

- A. A voter registration event by the county clerk was held on November 7th at the library.
- B. Interlibrary loan and reciprocal borrowing statistical survey was filed with the Illinois State Library online for July 1, 2016-June 30, 2017.
- C. Story Hour had 15 children present. Movie night had 20. November 9th Movie Night will be showing "Nightmare Before Christmas".
- D. Memorial for Ashley McCrady for \$50 was sent to St. Jude's Hospital.
- E. Librarian on vacation from November 10-17.

A motion was made by Cory Goleman, seconded by Kathi Katcher, to adjourn. Motion carried. The next meeting will be Christmas party, Tuesday, December 5, 2017

Respectfully submitted, Jane Emerson