

DIVERNON TOWNSHIP LIBRARY BOARD
MINUTES OF MEETING HELD MAY 2, 2017

President Linda Baer called the meeting to order at 6:00 p.m. She then asked for the roll to be called: Linda Baer, Susie Darling, Cory Goleman, Mary Lou Derhake and Jane Emerson were present. Jake Rettberg was absent.

Denise McCrady was present to swear in newly elected trustees: Linda Baer, Cory Goleman and Jane Emerson. A motion was made by Cory Goleman, seconded by Mary Lou Derhake, to appoint Kathi Katcher to the unfilled trustee position. Motion carried. She was then sworn in by Denise McCrady.

The secretary's report was read and approved. Motion was made by Mary Lou Derhake and seconded by Susie Darling to accept the minutes. Motion carried.

The president then asked for the treasurer's report. Susie Darling presented the report. A motion was made by Cory Goleman, seconded by Jane Emerson, to approve this report. Motion carried.

The board discussed special reserve and general fund accounts being one signature for online banking. Also discussed was having copies of bank statement at each meeting for the trustees. Cory Goleman made a motion on these two topics, seconded by Kathi Katcher. Motion carried.

Discussion was had on who will be able to sign on the checking accounts. A motion was made by Linda Baer, seconded by Jane Emerson, that Cory Goleman, Jane Emerson, Susie Darling and Mary Lou Derhake can sign checks. Motion carried.

Discussion was had on cancelling safe deposit box at Illini Bank. A motion was made by Susie Darling, seconded by Jane Emerson, to cancel safe deposit box. Motion carried.

Election of officers was held. Susie Darling nominated Mary Lou Derhake to receive treasurer. Seconded by Linda Baer. Motion carried. A motion was made by Kathi Katcher, seconded by Mary Lou Derhake, that the president, vice president and secretary will remain the same. Motion carried.

The library was awarded a per capita grant in the amount of \$1172.42.

The Capital Needs Assessment for annual report was discussed and filled out.

A motion was made by Susie Darling, seconded by Jane Emerson to hire Scott Whalen from Central Illinois Seamless Gutters to install gutters on library at a cost of \$380. Motion carried.

Discussion on architect and building addition was tabled until June meeting.

Discussed letter received from the Divernon Village.

Mike Bolash will powerwash the sides of the library when he cleans off the roof.

Discussed 50th anniversary sign for window at library. Mary Lou Derhake made a motion to accept Emerson Press design. Seconded by Kathi Katcher. Motion carried.

No executive session.

Librarian's report

- A. Story Hour will be ending on May 18. The movie "Lady and the Tramp" will be shown on May 11.
- B. Kathy is working on annual report to be filed by May 31.
- C. Movie Licensing USA fee will increase to \$280.00 this year.

Jane Emerson made a motion to adjourn, seconded by Susie Darling. Motion carried. Next meeting June 6, 2017.

Respectfully submitted, Jane Emerson