

DIVERNON TOWNSHIP LIBRARY BOARD

MINUTES OF MEETING HELD DECEMBER 1, 2015

President Linda Baer called the meeting to order at 6:00 p.m. She then asked for the roll to be called: Linda Baer, Susie Darling, Mary Lou Derhake, Jake Rettberg, Cory Goleman, Alan Bell and Jane Emerson were present. Chris Harris a State Farm representative could not make the meeting.

The secretary's report was read and approved on a motion by Alan Bell, seconded by Mary Lou Derhake. Motion carried.

The president then called for the treasurer's report. The report for November was approved on a motion by Jake Rettberg, and seconded by Cory Goleman. Motion carried. Cory Goleman will pay library bills in the absence of Susie Darling. A motion was made by Jake Rettberg, seconded by Cory Goleman that \$10,000 would be transferred from the general fund to a general fund C.D. Motion carried.

Discussion was had on the outdoor sign and a digital sign. More discussion was had on purchasing a smart TV which could be used in front window for announcements and also be used for children's programs. More discussion will be needed. Jake Rettberg made a motion, seconded by Mary Lou Derhake to place lights on the sign. Motion carried.

Memorial Plaque will be placed on the flag pole by Jake Rettberg.

Susie Darling checked with Bob Valenti about bonding/liability insurance for library board of trustees. Cory Goleman talked with State Farm Ins. Co. Tabled until next meeting.

Jake Rettberg made a motion, seconded by Susie Darling that the revised internet policy, internet procedures and permission slip be adopted. Motion carried.

Per Capita Grant was reviewed and suggestions were made. Kathy will file online by January 15.

No executive session.

Librarian's report:

The new corrected bookshelves arrived and have been installed.

Story Hour has 23 signed up. (14 in younger group and 9 in older group).

The new computer has been received and hooked up.

EBooks fiscal year was changed to July 1-June 30.

Capital Needs Assessment was filled out and returned by November 6, 2015.

Reading Program Materials were ordered for 2016 the theme being "Read for the Win".

"Christmas on the Square" will be held Dec. 12. The library will open from 2:00-4:30 at which time the Baptist minister will be reading Christmas Stories to the children.

Kathy will be having a hip replacement on January 7.

The next meeting is January 5, 2016.

Jake Rettberg made a motion to adjourn, seconded by Susie Darling. Motion carried.

Respectfully admitted, Jane Emerson