

**DIVERNON TOWNSHIP LIBRARY BOARD  
MINUTES OF MEETING HELD JULY 1, 2014**

President Linda Baer called the meeting to order at 6:00 p.m. She then asked for the roll to be called: Linda Baer, Susie Darling, Mary Lou Derhake, Jake Rettberg, Alan Bell and Jane Emerson were present. Mary Boblitt was absent.

No Visitors.

The secretary's report was read and approved on a motion by Mary Lou Derhake, seconded by Jake Rettberg. Motion carried.

The president then called for the treasurer's report. The report for June was approved on a motion by Jane Emerson, seconded by Alan Bell. Motion carried.

Discussion was held concerning insurance policies for the library. Insurance agent hadn't replied. Tabled until August meeting.

Discussion was held on Open Meeting Act for library meetings. Verification has to be 48 hours before a meeting.

F.O.I.A. officer, Linda Baer, reported that because 2013-2014 vendor payments were the only electronic records maintained, those were e-mailed to open books.com.

No executive session.

Librarian's report.

A. Summer reading program will be July 7-25 followed by a party on closing day.

B. Kathy reported that she had taken cataloging training June 24 from 9:00-11:00. The next session will be August 12.

C. The new computer is up and functional as well as the two patron computers and we had rented Microsoft package for \$99 yearly.

The next meeting is August 5, 2014.

Respectfully submitted, Jane Emerson