

**Divernon Township Library Board Meeting  
October 1, 2013**

The meeting was called to order by President, Linda Baer at 6 PM.

The President then asked for roll to be called: Linda Baer, Mary Boblitt, Susie Darling, Mary Lou Derhake and Alan Bell were present. Jane Emerson and Jake Rettberg were absent.

Visitors: None

The President then asked for the minutes of the previous meeting to be read. The minutes were read and on a motion made by Mary Lou Derhake, seconded by Mary Boblitt approved as read. All were in favor.

The President then asked for the treasurer's report from the previous meeting. The report was given and on a motion by Alan Bell, seconded by Mary Boblitt approved as read. All were in favor.

Building Improvement Committee: Discussion was held about work between library and legion and also around the storage shed. This will be done soon. Alan Bell has been in contact with Designer Landscape.

Discuss progress on installing new storm door and weather stripping on back door. This is in process. Storm door has been delivered.

Discuss progress on side walk from back door to storage shed. This work is pending. A call was made to Langheim Concrete and apparently message not delivered. Alan Bell has contacted them again.

Discuss progress on pressure washing front trim on library. A bid was received from John Duval Painting and on a motion by Mary Lou Derhake, seconded by Mary Boblitt Duval Painting will proceed to wash mildew from roof edge and paint the trim board around the top of the building and soffit. All were in favor.

Discuss and vote on possible landscaping under and around front library sign. Tabled.

Executive Session: None

Librarian's Report: New rug at the front entrance has been purchased and installed.

Card Catalog: The card catalog has been removed and the old patron computer is installed in its place to search for books. We also do not have to order card catalog paper work form Baker and Taylor.

Story Hour: The new story hour started September 19<sup>th</sup>, 2013 with 9 children. It is from 4 to 5 PM.

Cataloger's training: Kathy Goleman has completed 8 of 15 required hours of the required training. The classes are now offered online and can be done from home or work.

Office Depot: Tax exempt status was renewed.

WorldShare Interlibrary loan: World Cat resource sharing has become WorldShare Interlibrary Loan...  
Three classes have been attended by Kathy Goleman for this event.

Per Capita Grant: This is completed but not filed. We are able to file this grant online.

Hiring of New Employee:

Lorraine Allen started September 23, 2013. She will work with Kathy. She will be attending basic circulation course October 2, 2013. She will also attend advanced circulation the same day.

Bar Code class is also needed and she will get that as soon as possible. A three month probation period will be completed.

The next meeting will be held November 5, 2013.

The meeting adjourned on a motion by Mary Boblitt, seconded by Mary Lou Derhake. All were in favor.

Submitted by Susie Darling, acting secretary.