

**DIVERNON TOWNSHIP LIBRARY BOARD
MINUTES OF MEETING HELD SEPTEMBER 3, 2013**

President Linda Baer called the meeting to order at 6:00 p.m. She then asked for the roll to be called: Linda Baer, Mary Boblitt, Susie Darling, Mary Lou Derhake, Jake Rettberg, Alan Bell, and Jane Emerson were present.

No visitors.

The President then called for the minutes to be read. The minutes were read and approved on a motion by Susie Darling seconded by Mary Boblitt. All were in favor.

The President called for the treasurer's report. The report was read and approved on a motion by Susie Darling seconded by Jake Rettberg. Motion carried.

B. Building Improvements:

It was decided to have the sidewalk from the back door of the library to the storage shed poured after which the weed fabric, leveling and gravel can be finished. Alan Bell will call about taking care of a low spot between the Legion and the Library.

Mary Lou Derhake will purchase a 4x8 rug to be used at the front entrance.

On a motion by Susie Darling and seconded by Mary Lou Derhake, it was decided to hire Mike Latorelle to finish the back door, apply weather stripping and install a new storm door. Motion carried.

Jake Rettberg made a motion, seconded by Mary Boblitt to accept Langhiem Concrete bid to pour the sidewalk at the back door. Motion carried.

Discussion was held concerning the trim on the front of the library and outdoor restrooms. It was determined that it needed power washed and not painted.

After a discussion on landscaping the area around library sign and flag pole it was tabled until next meeting.

C: A discussion was held on purchasing a new patron computer and moving old patron computer to replace card catalog files and using it to search for books. A small computer table and stool will be purchased to hold new computer. Susie Darling made a motion, seconded by Jake Rettberg. Motion carried.

E: No executive session.

Librarian's Report:

The librarian reported that two new chairs were purchased for the reading room and a new camera was purchased for the librarian to use.

Kathy is working on the per capita grant and is waiting on narratives to be written by several of the library board members.

The Interlibrary loan and reciprocal borrowing survey is completed and filed.

Bill Knecht has purchased the drive vaccine software and will install on the computers.

Sharon Whitnall, the assistant librarian's last day was August 31, as she secured a full time job. Ads were placed in Divernon News to secure a new assistant librarian. Sharon will continue as a fill-in substitute when available.

The next meeting will be October 1, 2013.

A motion to adjourn was made by Susie Darling and seconded by Mary Boblitt. Motion Carried.

Respectfully submitted, Jane Emerson