

**Divernon Township Library**  
**Library Trustee Board Meeting**  
**Tuesday, September 3, 2013, 6:00 P.M.**  
**Agenda**

1. Call to Order (6:00 P.M.)
2. Roll Call
3. Recognition of Visitors.
4. Minutes of Meeting, August 6, 2013
5. Adoption of minutes, August 6, 2013 meeting
6. Business
  - A. Finance
    1. Treasurer's Report / Payment of Bills
    2. Approval of Report / Payment of Bills
  - B. Building Improvement Committee
    1. Discuss weed fabric, leveling & gravel between library & legion & around storage shed.
    2. Discuss & vote on rugs for the library. (Alan)
    3. Discuss & vote on back library door still needing fixed (Mary Lou)
    4. Discuss & vote on new storm door for back library door (Mary Lou)
    6. Discuss & vote on sidewalk from back door to Storage shed (Alan)
      - A. Bid from Langheim Concrete Service, Inc
    7. Discuss & vote trim on front of library and outdoor restrooms. (Alan)
    8. Discuss & vote possible Landscaping under & around front library sign (Susie)
      - A. Bid from Designer Landscapes, Inc
  - C. Discuss & vote on purchasing a new patron computer and moving old patron computer to where card catalog is and getting rid of card catalog file.
  - D. Discuss & vote on purchasing a small computer table and stool to place new computer on for card catalog searching.
  - E. Executive Session
7. Librarian's Report
  - A. New Library Chairs
  - B. Per Capita Grant
  - C. Interlibrary loan and reciprocal borrowing survey
  - D. Drive Vaccine computer software
  - E. Hiring of New Employee
8. Adjournment