

**DIVERNON TOWNSHIP LIBRARY BOARD
MINUTES OF MEETING HELD AUGUST 6, 2013**

President Linda Baer called the meeting to order at 6:00 p.m. She then asked for the roll to be called: Mary Lou Derhake, Susie Darling, Alan Bell and Jane Emerson were present. Mary Boblitt and Jake Rettberg were absent.

No visitors.

The President then called for the minutes to be read. The minutes were read and approved on a motion by Mary Lou Derhake, seconded by Alan Bell. All were in favor.

The President called for the treasurer's report. The report was read and approved on a motion by Alan Bell, seconded by Jane Emerson. Motion carried.

Building Improvements:

Alan Bell will get a bid from Langheim Concrete to pour a sidewalk from the back of the library to the storage shed.

Discussion on purchasing new rug (4x6) for entrance to the library. Alan Bell will get prices.

Susie Darling will get prices on 2 reading chairs for the rear of the library.

Mary Lou Derhake will get an estimate on finishing the back door and for a new storm door.

A Motion was made by Susie Darling and seconded by Alan Bell the Jake Rettberg can replace security light on back door and replace batteries in the Emergency Light. Motion carried

Painting trim on front of library - Tabled.

Guttering on front of library - Alan Bell will repair.

A motion was made by Susie Darling to get a bid on landscaping around the library sign in the front of the building from Designer Landscapes. Seconded by Jane Emerson. All were in favor.

Discussion was held on purchasing a 15" laptop computer and bookkeeping system for the treasurer. A motion was made by Alan Bell, seconded by Mary Lou Derhake. Motion carried. Susie Darling will get prices.

Kathy Goleman, librarian, suggested that the library needed a small digital camera for use for reading program and various events at the library. A motion was made by Jane Emerson, seconded by Alan Bell. Motion carried.

Per Capita Grant.

The board reviewed and discussed Chapter 10 "Marketing, Promotion, and Collaboration" from the most recent edition of Standards for Illinois Public Libraries. Several board members volunteered to write narratives.

Librarian's report:

The librarian has completed 6 hours of the 15 hours required on the cataloging classes. Classes were held in Edwardsville and Decatur.

Kathy is working on the interlibrary loan and reciprocal borrowing survey to be completed by October 31st.

Summer Reading Program was a huge success with 39 children participating. Six hundred and seventy-seven books were read. She thanked all those that helped.

Librarian reported that Dorla Reavis, longtime employee of the library, is in the hospital.

The next meeting is September 3.

A motion was made by Susie Darling and seconded by Mary Lou Derhake to adjourn. Motion carried.

Submitted by Jane Emerson, Secretary