

DIVERNON TOWNSHIP LIBRARY BOARD OF TRUSTEES

MEETING SEPTEMBER 4, 2012

The meeting was called to order by the President at 6 PM.

The President then asked for the roll to be called: Linda Baer, Mary Boblitt, LeAnn McCrady, Jane Emerson, Jake Rettberg, Alan Bell and Susie Darling. All were present.

No Visitors.

The President then asked for the minutes to be read from the August 7, 2012 meeting. The minutes were approved as read on a motion by Mary Boblitt, seconded by LeAnn McCrady. All were in favor.

The minutes from the special board meeting held August 27, 2012 were also read and with corrections were approved on a motion by LeAnn McCrady, seconded by Alan Bell. All were in favor.

The President then asked for the treasurer's report to be read. The report was read and on a motion by Mary Boblitt, seconded by Alan Bell was approved. All were in favor.

Building Improvement Committee:

1. Bids on generator. No new ones.
2. Discuss and vote on additional cost to repair floor for carpeting. On a motion by Jake Rettberg, seconded by Alan Bell the additional cost to prep the floor where cracked and uneven to prepare for new carpeting was approved. All were in favor.
3. Clean Library: on a motion by Mary Boblitt, seconded by LeAnn McCrady we will hire Grace Price to clean the library. She will furnish supplies and sweeper. All were in favor.

Discuss and vote insurance bond for cleaning help. Tabled

Discuss and vote on new sweeper for library cleaning help. Tabled

Discuss and vote on new carpeted mat for front entry way of library. Cost will be checked for a rug that can be delivered – Jane Emerson.

4. Discuss and vote on downspout and gutter cleaning: tabled
5. Discuss and vote on donation amount for use of the Legion Hall: Donation will be made on a motion by Jake Rettberg, seconded by Jane Emerson.

The donation will be made from the special reserve fund on a motion by Alan Bell, seconded by Jake Rettberg. All were in favor.

Per Capita Grant:

1. Discuss and review chapter 9 programming. Board members discussed and reviewed at meeting.
2. Discuss and LeAnn volunteered to write a narrative to describe how library staff collaborates with diverse populations within the service area in serving the community.
3. Discussed and Linda volunteered to write a narrative for Per Capita Grant.

4. Discuss and review Illinois Library Law and Rules about eligibility for grants. Board did at length.

5. Discuss and write a narrative on how does supplemental tax funding impact library services. Kathy Goleman

Discussed need for second FOIA officer. No response.

Executive Session: none

Librarian's Report:

A: Carpet Laying: library completed and in full use.

B: Polaris System April 9, 2012 will go live.

C: Hall lights and back door. Hall lights are installed; back door handles not completed yet.

D: Outdoor restrooms. Closed due to vandalism, now closed for summer.

The next meeting will be held October 2, 2012.

The meeting was adjourned on a motion by Jake Rettberg, seconded by Jane Emerson. All were in favor.

Submitted by Susie Darling