

**Divernon Township Library
Library Trustee Board Meeting
Tuesday, September 4, 2012, 6:00 P.M.
Agenda**

1. Call to Order (6:00 P.M.)
2. Roll Call
3. Recognition of Visitors
 - A. Grace Price (cleaning)
4. Minutes of Meeting, August 7, 2012
Minutes of Special Board Meeting August 27, 2012
5. Adoption of minutes, August 7, 2012 meeting
Adoption of minutes, Special Board meeting August 27, 2012
6. Business
 - A. Finance
 1. Treasurer's Report / Payment of Bills
 2. Approval of Report / Payment of Bills
 - B. Building Improvement Committee
 1. Discuss Bids & vote generator for library
 2. Discuss & vote additional cost to repair floor for carpeting
 3. Discuss Bids & vote cleaning of library
 - A. Discuss & vote insurance bond for cleaning help
 - B. Discuss & vote on new sweeper for Library cleaning help
 - C. Discuss & vote on new carpeted mat for front entry way of Library
 4. Discuss & vote on downspout & gutter cleaning
 5. Discuss & vote on donation amount for use of the Legion Hall
 - C. Per Capita Grant
 1. Discuss & review Chapter 9 "Programming"
 2. Discuss & need volunteer to write a narrative to describe how library staff collaborate with diverse populations within the service area in serving the community. (Question 8)
 3. Discuss & need volunteer to write a narrative (Question 9) Identify a population of the library service area that does not use the library and estimate what percentage of the total population this involves. Describe how the library plans to reach out to that population.
 4. Discuss & review Illinois Library Law & Rules 75 ICLS 10/8 State Grants & 10/8.1 Eligibility for Grants.

5. Discuss & need volunteer to write a narrative on how does/would supplemental tax funding impact library services? (Question 12)

D. Discuss on need for second FOIA officer

1. First FOIA request August 2, 2012

E. Executive Session

7. Librarian's Report

A. Carpet Laying

B. Polaris System April 9th

C. Hall lights and Back door

D. Outdoor restrooms

8. Adjournment